



Office of Paula S. O'Neil  
Clerk & Comptroller  
Pasco County, Florida

IN RE: The Estate of

Case No: \_\_\_\_\_

Section: \_\_\_\_\_

**CASE MAINTENANCE REFERENCE GUIDE**  
**ON PETITION TO DETERMINE HOMESTEAD**

Petitioner shall file a verified petition.

- Check the file for the following documents:**
  - The date of the decedent's death
  - The county of the decedent's domicile at the time of death.
  - The name of the decedent's surviving spouse and the names and dates of birth of the decedent's surviving lineal descendants.
- Court requirement: Service to all interested persons including unpaid claimants or waivers of notice from interested persons.
- Court requirement: Proof of publication of Notice to Creditors.
- Court requirement: The creditors' claim period has not expired.
- Court requirement: A description of the property that is subject of the petition including the Parcel I.D and physical address.
- Check the proposed Order Determining Homestead for the following:**
  - The correct Court jurisdiction (county/circuit) has been indicated.
  - A description of the property that is the subject of the petition including the Parcel I.D and physical address.
  - Identification of the person or persons entitled to the homestead real property and definition of specific interests of persons entitled to the homestead property.
- Court requirement: Follow Kelley's Homestead Paradigm rev. 07/07/11.
- Other:** \_\_\_\_\_

Reply To:

- Pasco County Courthouse 38053 Live Oak Avenue, Dade City, FL 33523-3894 Phone: (352) 521-4506
- West Pasco Judicial Center P.O. Box 338, New Port Richey, FL 34656-0338 Phone: (727) 847-8186

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