



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN DIEGO**

HALL OF JUSTICE
330 W. BROADWAY
SAN DIEGO, CA 92101

JEFFREY B. BARTON
JUDGE

May 10, 2011

TO: All Counsel Involved with E-File Cases
FROM: Judge Jeffrey B. Barton
SUBJECT: California Rules of Court 3.1312 (c)

In January 2011, the Judicial Council of California adopted CRC 3.1312 (c), which states:

(c) Submission of proposed order by electronic means

If a proposed order is submitted to the court electronically in a case in which the parties are electronically filing documents under rules 2.250-2.261, two versions of the proposed order must be submitted:

- (1) A version of the proposed order must be attached to a completed Proposed Order (Cover Sheet - form EFS-020), and the combined document in Portable Document Format (PDF) must be filed electronically; and*
- (2) A version of the proposed order in an editable word-processing format must also be sent electronically to the court, with a copy of the e-mail and proposed order also sent to all parties in the action.*

Each court that provides for electronic filing must provide an electronic address or addresses to which the editable versions of proposed orders are to be sent and must specify any particular requirements regarding the editable word-processing format for proposed orders.

(Subd (c) adopted effective January 1, 2011.)

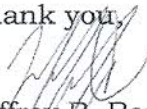
Please be advised that San Diego Superior Court has created an e-mail account so counsel have a means to submit a (proposed) order in an editable word-processing format, as per CRC 3.1312 (c).

The email address is: eFile@sdcourt.ca.gov

This email address should be limited for the above-mentioned purpose only.

If you have any questions, please contact the E-File Unit at (619) 450-7200.

Thank you,


Jeffrey B. Barton
Civil Supervising Judge