

Lancaster County Local Rule 205.4
(Final Approved Version)
March 31, 2004

RULE 205.4. Electronic Filing and Service of Legal Papers

A. "Legal paper" includes a writ of summons or a complaint that is original process naming an original defendant or an additional defendant. It excludes any pleading or other paper filed in any action subject to Pa.R.C.P. Nos. 1910.1 through 1910.50, governing support actions.

B. A party may file a legal paper with the Prothonotary by means of electronic filing at the following Web site address:

<http://www.lexisnexis.com/fileandserve>

C. A filing party shall pay the costs of the electronic filing of a legal paper to the agent designated by the Prothonotary.

D. Any document filed electronically by 11:59 p.m. ET shall be deemed filed with the Court once the transmission is successfully completed ("authorized date and time") as recorded on the LexisNexis File & Serve System.

E. The Prothonotary or the Prothonotary's designated agent shall promptly provide a filing status message to the filing party setting forth the date and time of acceptance of the filing. If the filing party does not receive a filing status message within 1 hour, the legal paper is not considered filed, and the filing party shall contact the Prothonotary.

F. If an electronic filing is not filed with the Prothonotary or is not served because of (1) an error in the transmission of the document to LexisNexis which was unknown to the sending party, or (2) a failure to process the electronic filing when received by LexisNexis, or (3) rejection by the Prothonotary, or (4) other technical problems experienced by the filer, the Court shall upon cause shown enter an order permitting the document to be filed nunc pro tunc to the date and time it was attempted to be filed electronically. In the case of service, the party shall, absent extraordinary circumstances, be entitled to an order extending the date for any response or the period within which any right, duty or other act must be performed.